



Information Gathering Form

**Saddle Creek Corporation**

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_  
 Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 E-mail address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Mobile: \_\_\_\_\_

**General**

Select desired Saddle Creek location

Atlanta, GA	_____	Lakeland, FL	_____
Charlotte, NC	_____	Macon, GA	_____
Chicago, IL	_____	Modesto, CA	_____
Florence, NJ	_____	Ontario, CA	_____
Fort Worth, TX	_____	Buena Park, CA	_____
Jacksonville, FL	_____	Other	_____

What date is the proposal due?	
When will you be ready for Saddle Creek to begin operations?	
Do you need quotations for transportation and/or contract packaging services?	
Will special services, such as consolidation, pool deliveries, or special handling be required?	
What brands/products will be included in the operations?	
Define security requirements	
Does the product require temperature or humidity control? If so, state requirements.	
Will there be any hazardous material stored? If yes, please provide description:	



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**Pallet Type**

Pallet Type		Pallet Dimension (inches)	
White Wood		Width	
Chep		Length	
Custom		Height	
None			

**Storage Characteristics**

Please select the standard units the following is expressed in:

Inbound	<input type="text" value="Cases"/>	specify here
Inventory	<input type="text" value="Cases"/>	specify here
Outbound	<input type="text" value="Cases"/>	specify here

Average number of SKU's (Different product numbers)	
Average pallet stack height (number of pallets high):	
On hand inventory in Cases	
Is there any seasonality to the business? (If yes, please describe)	
Average pounds per Cases	
Cases/units per pallet	
Cases/units per pallet (Tie/High)	
Average annual inventory turns	
Is racking required?	
If so, how many racking positions will be needed?	



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**Handling-Inbound**

Average number of Cases received per month			
Average number of Cases per inbound load			
Average number of SKU's/Line Items per inbound load			
<b>% of product received via:</b>		<b>% of product received in each application:</b>	
Truckload		Pallet unload with forklift:	
Container		Floor unload with slip-sheet:	
LTL		Floor unload with clamp:	
Railcar		Floor unload, hand stack:	

**Handling-Outbound**

Average number of Cases shipped per month	
Average number of Cases per outbound order	
Average number of SKU's/Line Items per outbound order	
Average number of orders per month	
What % case picking is required?	
What % layer picking is required?	
What % of orders are "same-day" shipments?	
Is there any "less-than-case" picking? <i>(if so, please describe)</i>	

<b>% of product shipped via:</b>		<b>% of product loaded in each application:</b>	
Truckload		Pallet load with forklift:	
Container		Floor load with slip-sheet:	
LTL		Floor load with clamp:	
Railcar		Floor load, hand stack:	
Parcel Ship		Parcel pick-up	

**Preferred Pricing Structure**

Storage		Handling	
per Case		per Case	
per Pallet		per Pallet	
per Sq. Foot		per Hour	
per CWT		per CWT	



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Take Over Operation

Table with 2 columns and 10 rows containing questions about contract terms, building ownership, equipment, operating hours, shift structure, staffing, IT systems, and EDI transactions.

Other

How did you hear about Saddle Creek?

Is there any other information that Saddle Creek needs to know in order to provide an accurate solution for your business requirements?

Thank you for your interest in Saddle Creek Corporation. Feel free to contact us at 888.878.1177 if you have questions. Please return completed form to info@saddlecrk.com or fax to 863.666.8295.